

**SCHEME OF EXAMINATION FOR THE TEST OF PROFICIENCY IN ACCOUNTS
FOR THE POST OF ASSISTANT ACCOUNTS OFFICER GRADE-II IN
TELANGANA STATE BEVERAGES CORPORATION LIMITED
(QUALIFYING TEST)**

SCHEME OF EXAMINATION (OBJECTIVE TYPE)

| PROFICIENCY IN ACCOUNTS | Duration (Minutes) | Maximum Marks | No. of Questions | Minimum Qualifying Marks | | |
|------------------------------------|-------------------------------|--------------------------|-----------------------------|---------------------------------|--------------|--------------|
| | | | | SC/ST/PH | B.C's | O.C's |
| | 30 | 30 | 30 | 09 | 11 | 12 |

Note: Test will be conducted in bilingual i.e. English and Telugu

SYLLABUS

1. Accounting – Meaning and Definition – Book-keeping and Accounting – Accounting concepts and conventions – Classification of Accounts – Rules of Double Entry – Accounting Process (up to balancing of Ledger Accounts). Subsidiary Books and Bank Reconciliation Statements – Trial Balance, Final Accounts of sole trader-Errors and their Rectification.
2. Accounts from incomplete Records.
3. Accounts of Non-Profit Organisations.
4. Corporate Accounting – Indian Accounting Standards (IND AS) – Issue of Shares and Debentures and their Redemption – Final Accounts.
5. Financial Statement Analysis – Cash Flow Analysis and Ratio Analysis

Sd/-

Secretary

Date: 13/08/2018